stay

Stay Furnished Apartments · Temporary housing for insurance claims

704.392.9977
hello@stayfurnished.com
stayfurnished.com/insurance

Policyholder placement sheet

Email the completed sheet to hello@stayfurnished.com. Direct billing to the carrier or TPA; the policyholder never fronts rent. One dated invoice per month per claim.

1 · Claim

Claim number | Carrier / TPA | Date of loss

Adjuster name | Adjuster phone | Adjuster email

Type of loss (fire, water, storm, other) | Expected repair time

2 · Policyholder & household

Policyholder name | Phone | Email

Address of the damaged home

Adults | Children (ages) | Pets (type, breed, weight)

Accessibility or medical needs (ground floor, elevator, other) | Vehicles

3 · Where

Target area, ZIP or neighborhood (near the home, the school, the workplace) | Max distance from home

School(s) the children attend | Bedrooms needed

4 · Budget & length

ALE limit (total) | Daily / monthly cap | Furnished-housing allowance, if separate

Move-in needed by | Estimated length of stay | Currently in a hotel? (name, nightly)

5 · Billing

Billing contact name | Billing email | Billing phone

PO / authorization number | Invoice format required | Payment method (ACH, card, check)

6 · Anything else

Notes (pets, parking, a second vehicle, a home office, anything that would make this placement right the first time)

What happens next. We come back with two or three homes that fit, usually the same business day. You or the policyholder pick one; we set it up (bed made, kitchen stocked, utilities, Wi-Fi and TV on) and send the lease and the first invoice to the billing contact. The lease runs month to month from a 30-night minimum: early completion ends with 30 days' notice and no penalty; a rebuild that runs long extends in place with no new lease.